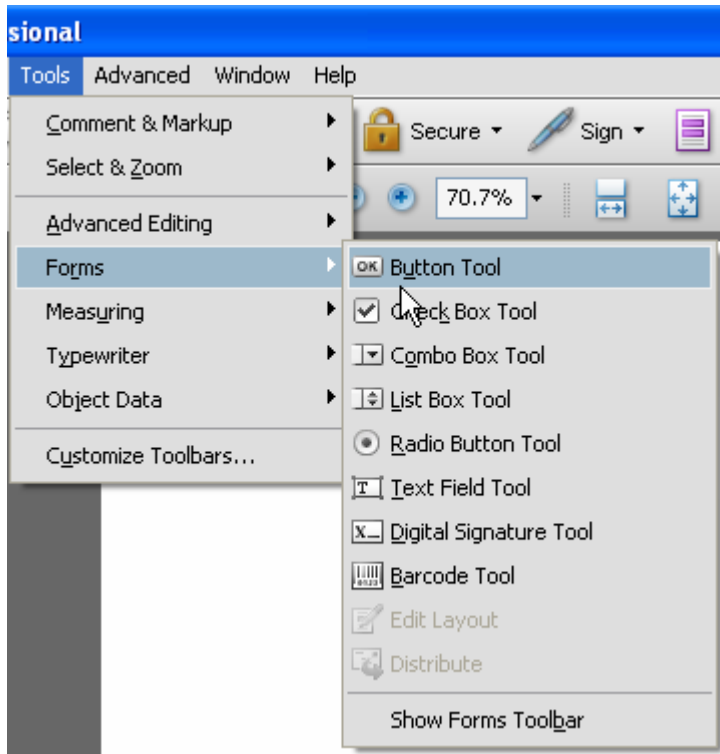
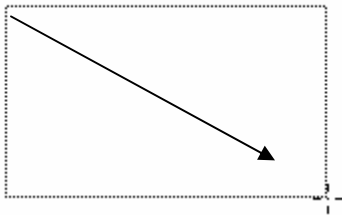


# Using Buttons in Acrobat 8

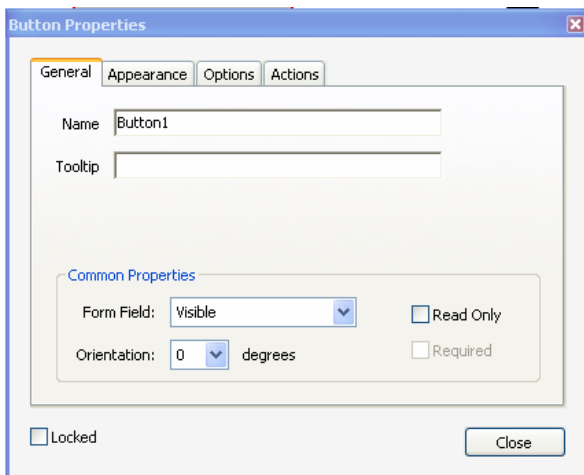
The Button tool is a versatile method to allow users to access a variety of files from PDF document. We will explore the Button tool's use from within accessible text.



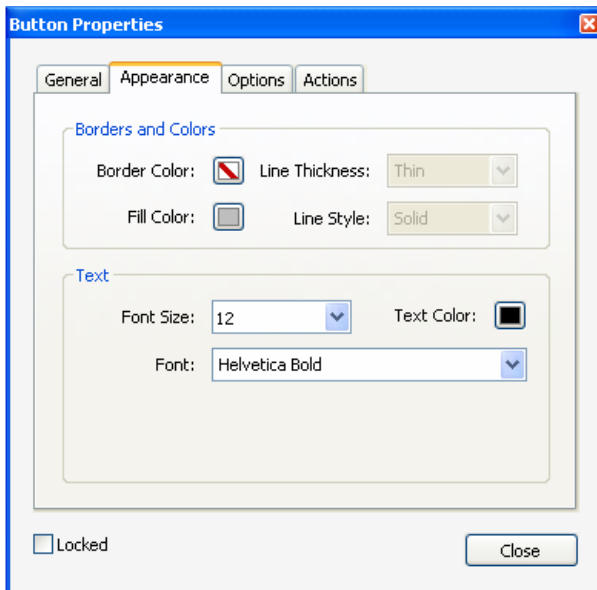
From the **Tools** menu, select **Forms**. From the **Forms** menu, select **Button Tool**. When the tool appears over the document, create the button shape as seen below.



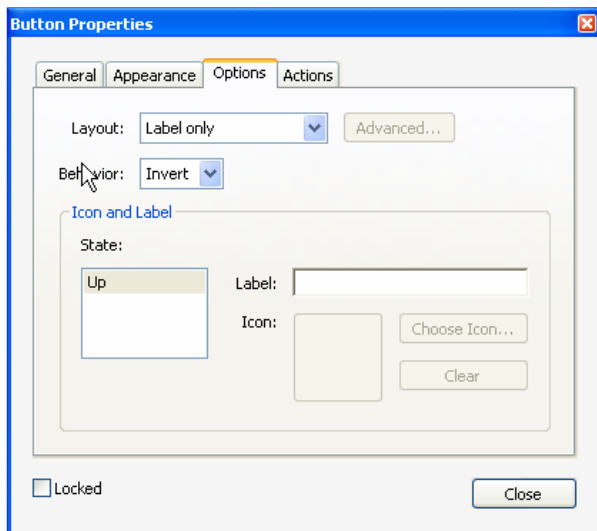
Upon completion of the shape the **Button Properties** window appears.



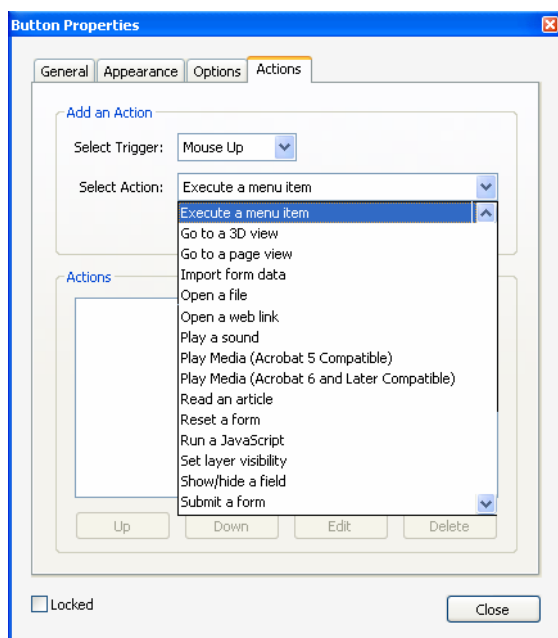
The General tab is shown. Add a brief description to the Tooltip to support students who use a screen reader.



In the Appearance tab you may select fill and border colors. Options for the display font can be handled here as well.



Enter your button Display label here



The action of **Open a file**, will allow the user to access sound, video, and other document files. **Opening a Web Link** when connected to the net will offer many opportunities for comprehension support.